

**EAST DAYTON CHRISTIAN SCHOOL
FAMILY DAY REQUEST FORM**

Family Day Guidelines: East Dayton Christian School may excuse up to 5 family days per student per school year. Family days cannot be used as "personal" days. They can be used for planned family trips/events or to attend church-sponsored outings *only*.

EdChoice recipients: Special attendance/family day guidelines put out by the Ohio Department of Education are different than EDCS guidelines. Please be sure that you don't put your student's scholarship in jeopardy.

- There will be no excused absences approved during weeks of standardized testing, final exams or for students who are having academic difficulties. (i.e. a D/F in one or more classes)
- If a book report, research paper, or project is due during the requested time off, the student must turn in said assignment(s) before leaving.
- All work given in advance of absences is due on the first day of the student's return to school to receive full credit. Assignments turned in late will receive deductions as stated in the Parent-Student Handbook.
- Students have two days per day of absence to submit any work assigned during the student's absence, up to a maximum of 10 school days. All work given upon return from absences. No credit will be given for assignments submitted beyond 10 school days from the student's return to school.
- All policies regarding absences as stated in the Student/Parent Handbook will be enforced.

Detach and submit this portion in advance to the school office for Administrative consideration. Absences without Administrative approval will be automatically unexcused.

Student's Name _____

Teacher _____ Grade _____

Dates of Absences _____ Reason for Absence (be specific) _____

_____ I have read and agree to the above listed terms and conditions. (Check and sign below.)

Parent/Guardian Signature _____ Date _____

Administrator Signature _____ Excused _____ Unexcused _____