



Dear Parents,

This is an important memo for all East Dayton Christian School families regarding continuous enrollment, including a March 1st deadline for withdrawal notification for the 2022-2023 school year.

Thank you for your commitment to and partnership with East Dayton Christian School! Last year we offered continuous enrollment as a new service for the upcoming school year. Since more than 90% of our families return every year, it makes sense to simply plan on everyone returning **unless you notify us otherwise.**

You may recall that prior to last year we had all EDCS families re-enroll for the upcoming school year. **With continuous enrollment, the paperwork and hassle involved in that process are gone.**

If your child(ren) will return to EDCS next year, you don't need to do anything to re-enroll except pay the continuous enrollment fee of \$50 per student. In March, you'll be assessed a non-refundable Continuous Enrollment Fee (FORMERLY RE-ENROLLMENT FEE).

Withdrawal Notification

We hope you're planning to stay at EDCS next year. However, if your child(ren) will not return next year, please complete a Decline Re-Enrollment Form online by the deadline of March 1, 2022 to avoid paying late-withdrawal penalties. Any withdrawal notifications we receive after March 1 are considered late and subject to these fees.

Learn More

I strongly encourage you to learn more about continuous enrollment, including our withdrawal policy, deadlines, fees and fee payment options by visiting our website at eastdaytonchristian.org.

Frequently Asked Questions:

What is Continuous Enrollment?

Once you enroll your child(ren) at EDCS, you do nothing to re-enroll for future academic years. You're assessed a non-refundable Continuous Enrollment Fee per student in March.

However, if your children currently attend EDCS and will not return for the 2022-2023 school year, you must complete the Decline Re-Enrollment Form by March 1, 2022 to avoid paying the Withdrawal Fee.

What are the fees?

2022-2023 Tuition and Fees:

Date of Notification	Fee
DUE MAR 1, 2022	\$50.00 PER STUDENT CONTINUOUS ENROLLMENT FEE
March 2-March 31	*\$250 Late Withdrawal Fee Per Student
After March 31	*10% of gross annual tuition for late withdrawal
All fees are per student and non-refundable	

How do we pay our continuous enrollment fee?

You can pay your fee at the school office via check, cash, or money order.

How will we be billed?

Your tuition payment plan will remain the same as it is for the current school year. If you wish to change your payment plan option, please contact the business office at (937)252-5400.

Is it important to let the school know if we plan to withdraw?

Withdrawals have a significant impact on our planning, hiring and budgeting for the next school year. The school leadership must begin planning early for the upcoming school year if we are to be good stewards of our resources. Plans are made well in advance for staffing, programs, materials, curriculum and facility usage based on the number of students we expect for the upcoming year. We strive to be fiscally responsible and to make wise decisions regarding our resources. For example, we make teacher hiring decisions each spring based on the number of students expected in each grade. Late withdrawals negatively affect all these plans.

Do I still need to contact the School Office for any other reason?

Yes, there are circumstances that do require you to contact our Office. Please keep us informed whenever you change addresses, phone numbers or email addresses, or have a change in marital status and name, so we can keep our records accurate and up to date.

Have a question? Our Office staff is available to help you. If you need assistance, please email us at EDCS@eastdaytonchristian.org or call our office at (937) 252-5400.